



**Dame Elizabeth
Cadbury School**

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Our Ref: RP/Yr9 Parents Evening

Date: Wednesday 11th January 2023

Dear Parent/Carer,

I would like to invite you to the year 9 parents evening which will be held on **Thursday 19th January from 4:30pm-7pm.** This is an important opportunity to review your child's progress so far in Year 9 and provide a platform to ask any questions you may have.

This event will be held **virtually** and will be conducted via video appointments.

In preparation for this, you will be required to log in to our virtual site and book appointments with subject teachers before the event. The bookings system is now open will operate on a **first come, first served basis:**

Booking System Closes: 19th January at 4pm.

How do I book?

Please find a step-by-step guide on how to book appointments on the following page.

If you require a reminder of your unique login code this will follow as a physical letter with your child in due course.

I look forward to a successful evening and do hope you are able join us. If you do not wish to attend the virtual parents evening or have any questions regarding this, then please email: enquiry@decschool.co.uk

Yours sincerely,

Mr R Prime
Headteacher



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