

Our Ref: RP/First day arrangements 23-24

Date: 14th July 2023

Dear Parents/Carers

As we come to the end of what has been a very busy summer term, I write to thank you for your continued support.

PUPILS BREAK UP ON FRIDAY 21st JULY AT 3.10PM.

Our term dates for academic year 2023/24 can be found on our website. Our term commences on Tuesday 5th September 2023 as follows:

Date	Time	Year Group
Monday 4 th September		Training Day School closed to all pupils
Tuesday 5 th September	8.35am 11.45am	Year 7 & Year 11 Prefects ONLY Year 12 ONLY
Wednesday 6 th September	8.45am 9.10am 9.45am 10.05am 10.05am 10.15am	Year 8 Year 9 Year 10 Year 11 Year 12 & 13 Year 7

Can I please remind you that parents/carers will not be allowed to drop off or collect pupils from site for health and safety reasons and the main entrance will be closed. Parents and carers must arrange for the safe drop off and collection of their child away from school site. **Please consider our neighbours and do not block driveways. Year 7 will depart school at 2.55pm on Wednesday 6th, Thursday 7th and Friday 8th September.**

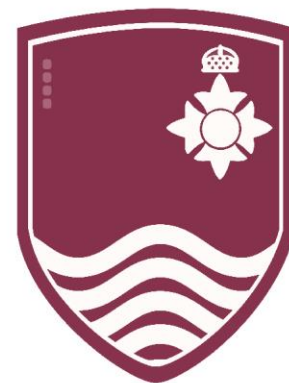
Please also be aware our Open Evening for prospective Year 6 parents/carers will be on **Thursday 14th September**. The school will close early that day to allow the school to be cleaned and ready for Open Evening. More information will be sent closer to the date.

Medical conditions

If your child has a medical healthcare plan, we will require a signed copy of this in school. Additionally, should your child have a medical condition which requires them to have medication in school, please contact Reception on Monday 4th September to arrange for you to bring in the medication and to complete the relevant paperwork. We are unable to administer medication without written consent from parents/carers.

Uniform

Please find detailed below a reminder of our uniform requirements. Further details, as well as examples of correct and incorrect uniform, can be found on our website at <https://decschool.co.uk/uniform/> **Please ensure you consult this guidance before making any purchases and ensure your child is in full school uniform. Please note school shoes only from September. We have regularly informed parents of this change over the last 12 months.**



**Dame Elizabeth
Cadbury School**

Respect. Aspire. Believe. Commit
www.decschool.co.uk



Dame Elizabeth Cadbury School
Woodbrooke Road
Bournville
Birmingham
B30 1UL



Matrix
Academy Trust
EDUCATION WITHOUT EXCEPTION

0121 464 4040

Dame Elizabeth Cadbury School

dameelizabethcadbury

enquiry@decschool.co.uk

All pupils must wear full school uniform on the way to and from school.

- Blazers should be worn at all times.
- Shirts should be tucked in and top shirt buttons must be fastened with the tie showing a minimum of six stripes.
- A plain black v neck jumper, containing no logo or branding, is optional in the winter.
- Plain black tights (not patterned).
- **Formal black school shoes (which can be polished) should be worn** – no trainers, sports branded footwear, canvas pumps or boots. Shoes should be **plain black only**.
- Only standard full-length school trousers are permitted. No jeans, skinny/fashion style trousers, turn ups, ankle grazers or cropped trousers.
- A plain coat (without graphics, slogans etc.) can be worn outdoors only – **no hoodies or tracksuit tops are permitted**.
- No extreme hair styles or brightly coloured/dyed hair. Short haircuts **MUST** be grade 2 or above. There should be no tramlines or shaved eyebrows.
- Only pupils in Key Stage 4 are permitted to wear **subtle** make-up. Key Stage 3 pupils should not wear any at all.
- False nails/gel nails are not permitted due to health and safety reasons and pupils will be instructed to remove them.
- False eyelashes are not permitted.
- No nose studs
- Pupils are allowed to wear a wrist watch and one pair of plain gold or silver studs in the lower lobe. **These must be removed for PE lessons. No other piercings are permitted.**
- A **school bag** that will hold an A4 folder is essential. Please do not allow your child to have a large handbag for college.

Equipment

Pupils are responsible for ensuring that they have all essential equipment each day. Please support us by providing a black pen, pencil, eraser, sharpener, maths set, calculator, crayons, glue stick, highlighters, MFL dictionary (please check which language your child studies). Year 7 will be advised of the language to be studied in September. **Uniform and equipment checks will take place regularly throughout the year.**

Bikes

If your child travels to school by bike, they should bring a bike lock with them and ensure their bike is locked in our bike store. We also recommend that pupils wear helmets when cycling to and from school.

I hope all of our parents and carers have a great summer break and I look forward to working in partnership with you all again in September.

Yours faithfully



Mr R Prime
Headteacher

