

Our Ref: RP/WEDUC

Date: 21<sup>st</sup> July 2023

Dear Parents/carers,

## **WEDUC**

Now we have reached the end of the summer term I am writing to you to thank you for your support throughout the year.

As you know one of our drives is to improve communication with you.

I would like to share with you, information about the new system that we are introducing to allow us to keep you updated about your child's learning journey, at Dame Elizabeth Cadbury School. The new system is called Weduc, which is a new digital communication and engagement tool designed specifically to improve the way we communicate with parents.

We will be enrolling all parents over the next few weeks, so please keep a look out for an email to the address you have provided, so that you can activate your account. If you have not provided us with an email address at any point please email enquiry with your child's name (first and last name), your child's date of birth, your name and relation, followed by an email address. The app will eventually hold the school calendar, any events happening and parents will be able to book parents evening appointments through this app.

This new system will replace Wise pay and the existing text messaging service. If you have money on your child's Wise pay account at the end of August 2023, this will automatically be transferred to the new system on, 1st September 2023. If, for any reason, you are unable to make a payment to Wise pay (for existing trips) during August, this will be because we have transferred to the new system, therefore please try logging on to the Matrix Academy Trust app.

In order to benefit from this new tool, please follow the simple steps outlined below. Instructions for Android/iPhone devices:

**Step 1: Download the Matrix Academy Trust app onto your phone/tablet via your relevant App store.**

**Step 2: Once downloaded, open the app and click the "Activate My Account" link at the bottom of the login screen.**

**Step 3: Enter your unique enrolment code (which will be sent via email in due course) and follow the in-app step by step instructions to complete your registration.**

Note: Be sure to check your spam folder for your confirmation email when prompted. If you have any questions, please contact [enquiry@decschool.co.uk](mailto:enquiry@decschool.co.uk) As always, we appreciate and thank you for your support and we look forward to developing this tool as a method of communication with you. Please ensure you do download the app, if not you will miss out on key information.

I wish you a safe and enjoyable summer break.

Yours sincerely,



Mr R Prime  
Headteacher



**Dame Elizabeth  
Cadbury School**

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