



**Dame Elizabeth  
Cadbury School**

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## **TIMETABLE FOR DAME ELIZABETH CADBURY SCHOOL INDEPENDENT ADMISSION APPEALS FOR YEAR 7 - SEPTEMBER 2024 ENTRY**

### **APPEAL APPLICATION**

Appeal applications should be made in writing to the Clerk to the Appeals Panel at Dame Elizabeth Cadbury School or by telephoning the school on 0121 464 4040. Please ask for an Admission Appeals form. You must give written reasons for your appeal.

Once an appeal has been lodged, appellants will receive at least 10 working days' notice of their appeal hearing date (although appellants can waive their right to this).

If you would like to submit additional evidence prior to the appeal hearing, you should ensure that this is submitted to the Appeals Clerk at least 7 working days prior to the appeal hearing. Decision letters will be sent within 5 working days following the hearing.

### **ADMISSION APPEALS FOR CHILDREN DUE TO START SECONDARY SCHOOL IN SEPTEMBER 2024**

**National Offer Day (Secondary)** – Friday 1<sup>st</sup> March 2024

**Deadline for Lodging Appeals** – 3pm on Friday 12<sup>th</sup> April 2024

Appeals received by Friday 12<sup>th</sup> April 2024 will be heard, on 6<sup>th</sup> June 2024. These dates are subject to change.

Appeals received after Friday 12<sup>th</sup> April 2024 (late appeals) will be heard in July 2023, only where practicable, or within 30 school days of the appeal being lodged (whichever is later), where practicable.

Please note it may not be possible to hear late appeals before the start of the new school year in September 2024. Appeals are not heard during school holidays.

### **Mid-Year Admissions**

If your child has been refused a place at one of your preferred schools outside the normal round of admissions (i.e. at any other time than as above), you may appeal. Your appeal, where possible, will be heard within 30 working days of being lodged. Mid-Year appeal applications should be made in writing to the Clerk to the Appeals Panel at Dame Elizabeth Cadbury School or by telephoning the school on 0121 464 4040. Please ask for an Admission Appeals form.



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