

# Sixth Form Leadership Team

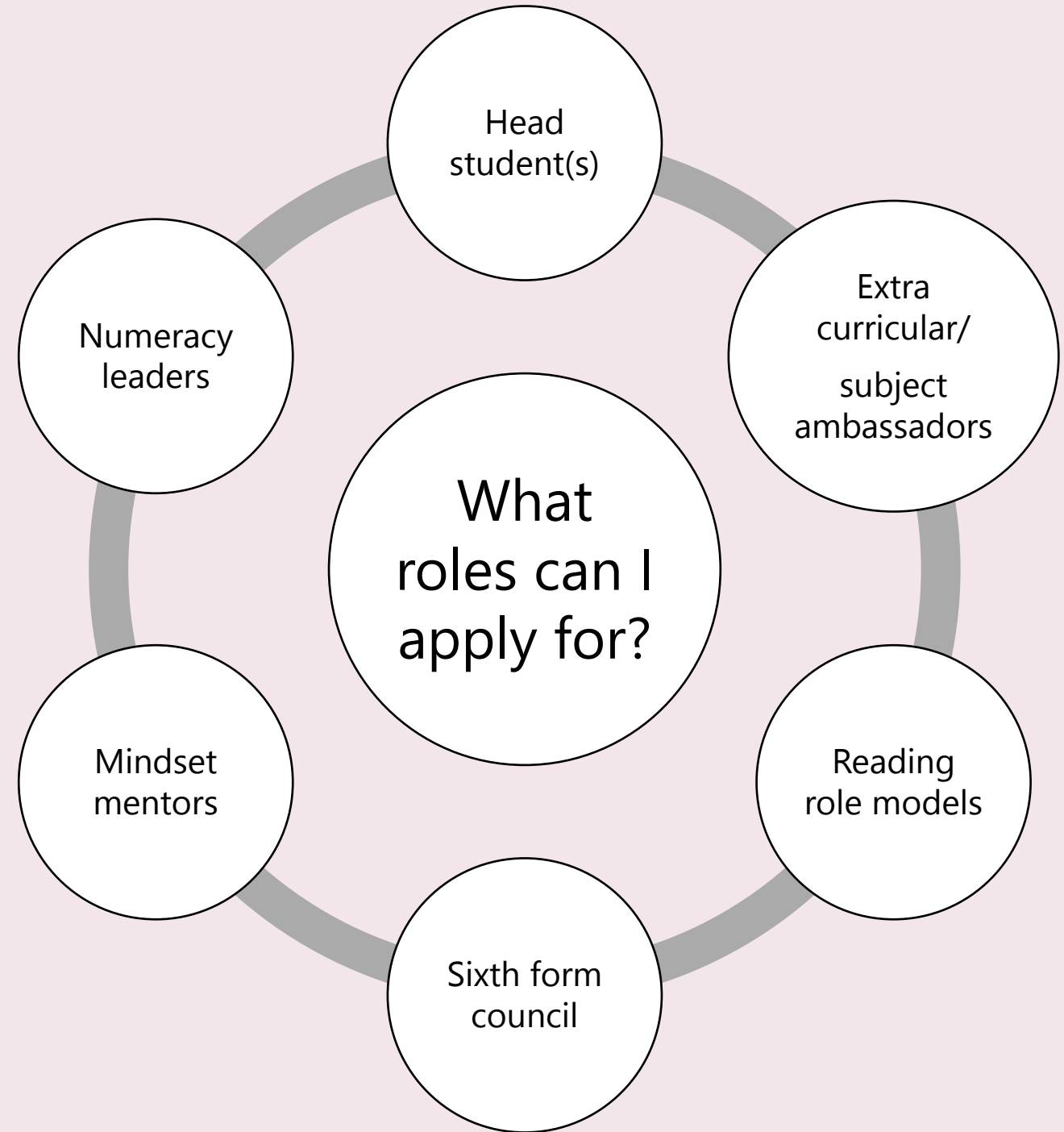


To ensure all students at our sixth form are **ASPIRATIONAL, CAREER DRIVEN** young adults who display **RESILIENCE** and an **UNRELENTING DRIVE** in pursuit of their goals, whilst having a strong **DESIRE TO MAKE A DIFFERENCE** to both the local and wider **COMMUNITY**.

**RESPECT ASPIRE BELIEVE COMMIT**



Dame Elizabeth  
Cadbury School



# A reminder of the 'Top 10 Employability skills'



Dame Elizabeth  
Cadbury School



1

**USING  
INITIATIVE AND BEING  
SELF-MOTIVATED**

DEC Employability skill



2

**ORGANISATIONAL  
SKILLS**

DEC Employability skill



3

**WORKING UNDER  
PRESSURE AND  
TO DEADLINES**

DEC Employability skill



4

**ABILITY TO  
LEARN AND ADAPT**

DEC Employability skill



5

**COMMUNICATION AND  
INTERPERSONAL SKILLS**

DEC Employability skill



6

**TEAMWORK**

DEC Employability skill



7

**NEGOTIATION SKILLS**

DEC Employability skill



8

**VALUING  
DIVERSITY AND  
DIFFERENCE**

DEC Employability skill



9

**PROBLEM  
SOLVING SKILLS**

DEC Employability skill



10

**NUMERACY  
AND IT SKILLS**

DEC Employability skill

# Head Student(s)

## What skills do I need/ will I develop?

- ✓ Communication and interpersonal skills
- ✓ Using initiative and being self-motivated
- ✓ Organisation & negotiation skills
- ✓ Working under pressure to meet deadlines
- ✓ Problem solving
- ✓ IT skills
- ✓ Ability to learn and adapt
- ✓ Teamwork

## What does the role involve?

- Co-chair of the school council
- Being a role model in all areas of sixth form – face(s) of DEC sixth form
- Helping to drive sixth form improvement (i.e. collect and collate student voice)
- Helping to organise and run sixth form events such as socials & progress evenings
- Contributing to the school newsletter (i.e. writing pieces following events)

# Sixth Form Council

## What skills do I need/ will I develop?

- ✓ Communication and interpersonal skills
- ✓ Using initiative and being self-motivated
- ✓ Organisation & negotiation skills
- ✓ Working under pressure to meet deadlines
- ✓ Problem solving
- ✓ IT skills
- ✓ Ability to learn and adapt
- ✓ Teamwork

## What does the role involve?

- ✓ Being a role model in all areas of sixth form – face(s) of DEC sixth form
- ✓ Helping to drive sixth form improvement (i.e. act upon student voice – 'you said, we did')
- ✓ Being present and helpful in sixth form events such as socials & progress evenings
- ✓ Wider contribution – organising and running charity events, maintaining volunteering links (i.e. feeder primary schools)

# Extra-Curricular/Subject Ambassadors

## What skills do I need/ will I develop?

- ✓ Communication and interpersonal skills
- ✓ Using initiative and being self-motivated
- ✓ Organisation skills
- ✓ Working under pressure to meet deadlines
- ✓ Numeracy and IT skills
- ✓ Teamwork
- ✓ Valuing diversity and difference
- ✓ Ability to learn and adapt

## What does the role involve?

- ✓ Being a role model/ambassador for your chosen subject(s) - promote and enhance it's reputation
- ✓ Assisting with extra/wider curriculum offer (i.e. clubs, careers posters...)
- ✓ Organising and running inter-house competitions
- ✓ Supporting pupils in their subject development

# Reading Role Models

## What skills do I need/ will I develop?

- Using initiative and being self-motivated
- Communication and interpersonal skills
- Ability to learn and adapt
- Valuing diversity and difference

## What does the role involve?

- Be an ambassador for reading
- Ensure your own literacy and oracy is modelled to the highest standard
- Paired reading sessions
- Willingness to learn – i.e. demonstrating how to research a word you don't understand
- Empathy – understand that reading is difficult for some and how to overcome this



# Numeracy Leaders

## What skills do I need/ will I develop?

- Using initiative and being self-motivated
- Communication and interpersonal skills
- Ability to learn and adapt
- Valuing diversity and difference

## What does the role involve?

- Be an ambassador for Numeracy
- Ensure your own Numeracy and mathematical skills are modelled to the highest standard
- Support numeracy intervention students
- Empathy – understand that a lot of students find numeracy difficult and require different approaches to help them succeed.
- Liaise with Maths faculty to record, track and review progress



# Mindset Mentors

## What skills do I need/ will I develop?

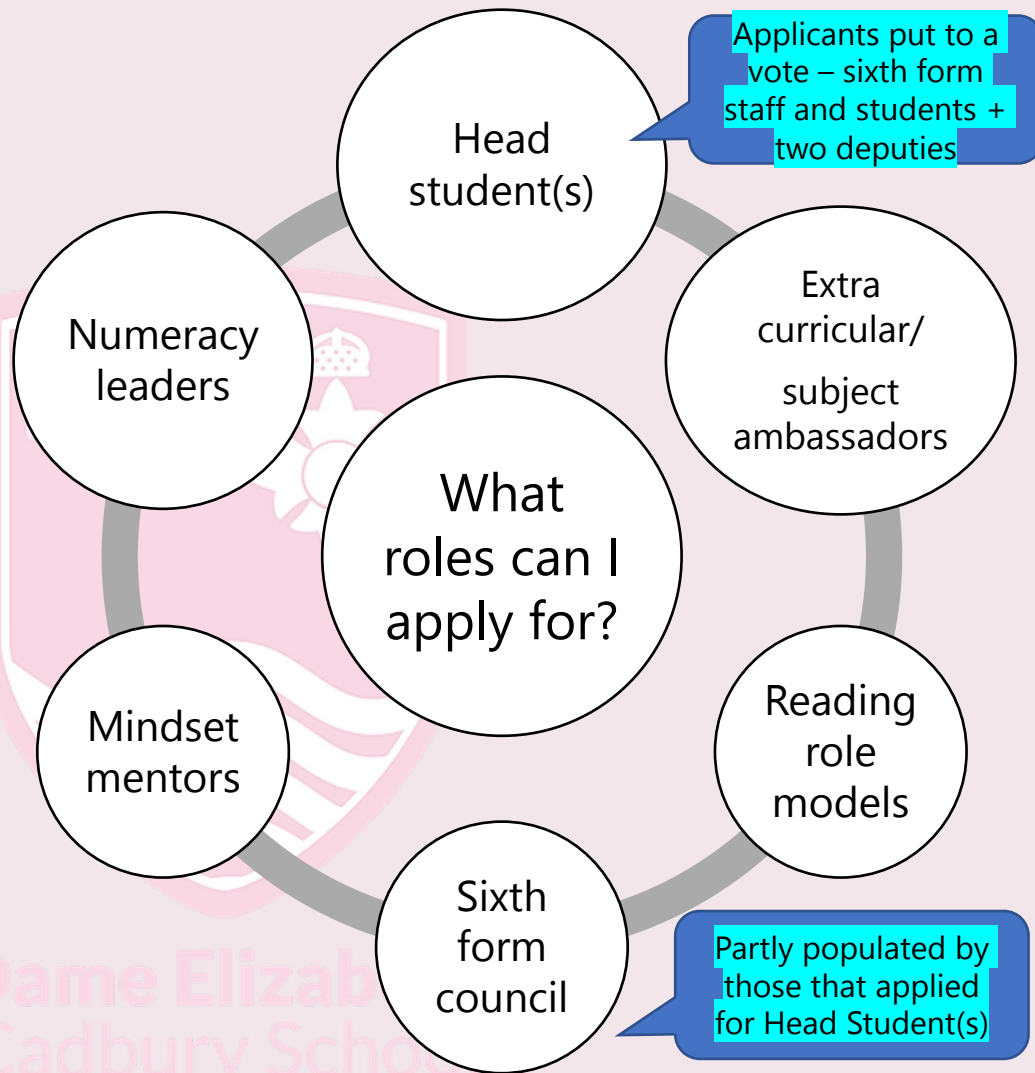
- Communication and interpersonal skills
- Ability to learn and adapt
- Working under pressure to meet deadlines – helping others to do the same
- Negotiation skills (i.e. drafting in rewards into a revision timetable)
- Being self-motivated
- Problem solving skills
- Numeracy and IT skills
- Organisation skills

## What does the role involve?

- Work closely with careers team (Ms Shahmiri, Mr Scarth & Ms Fellows) – support with all things careers
- Work closely with Mental Health Lead (Ms Greene) to keep up to date with helping with mental health problems – training offered
- Strong understanding of UCAS and/or apprenticeship applications – be able to guide others through the process
- Being very organised, self driven & resilient towards your goals – be able to support others in doing the same
- Ability to model processes (i.e. revision timetables) and support the setting of SMART targets towards an end goal

# How do I apply?/What next?

Everyone has to **apply** for **1 role** but **can apply for two** should they wish



- 1) Complete the MS forms link – I'd advise you write your application notes on paper or word first and have someone proof read this for you.  
<https://forms.office.com/e/bej3wdjGiQ>
- 2) Pick a referee who knows you well – has to be a current form tutor or subject teacher from sixth form (not a previous head of house)
- 3) I will then send a short MS forms link to your referee to get their professional opinion on whether or not you are suitable for the applied role