

Our Ref: RP/KS/16-19 Bursary Fund

Date: 27th October 2023

Dear parent/carer,

Re: 16 to 19 Bursary Fund 2023 – 2024 & Free School Meals Eligibility

The Department for Education (DfE) established the 16-19 Bursary Fund to support those students who really need to access funds in order to support their learning and their progression to further learning. This may be spent on things like (not exhaustive):

- transport (to and from school, where students live more than 20 minutes' walk away from school);
- course books;
- equipment;
- field trips and other course-related costs;
- uniform;
- the costs of attending university interviews and open days.

If you are in a household with an income of below £30,000 you may be eligible. Complete the MS forms link in the presence of your parents/carers (you will need to do this as access to RM Unify is required) - <https://forms.office.com/e/YW2C3ebANF> . Submit all required evidence to be sent with the form. Without this any application can't be considered. You'll see options to do this throughout the MS forms where it says, 'upload evidence'. Applications can be completed at any time throughout the academic year but must be completed in both year 12 and 13.

The full Matrix bursary policy can be accessed at the bottom of this page <https://decschool.co.uk/sixthform/> by clicking on 'I think I'm eligible. What will I need to do?' or by scanning the QR code below.

Lastly, we have had a number of students query their eligibility for Free School Meals (FSM). Being eligible for Free School Meals can make it easier to get contextual offers from universities so it's really important that you apply for them if you're eligible. Please follow this link with your parents/carers to check your eligibility for Free School Meals (FSM) - <https://apply.cloudforedu.org.uk/ofsm/birmingham>.

Yours sincerely,



Mr R Prime
Headteacher



Mr K Scarth
Head of Sixth Form



**Dame Elizabeth
Cadbury School**

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