

Our Ref: RP/ER/KS/New York 2024

Date: 13<sup>th</sup> November 2023

Dear Parent/Carer,

**Re: Trip to New York 2024: Passports/ESTA**

As your child is attending the New York trip in February 2024, we would like to invite you to the second Parents Information Meeting on 23<sup>rd</sup> November 2023 at 6pm. It is vital you attend this meeting, as we require you to bring your child's passport information and debit/credit card, as we will be supporting you to apply for your child's ESTA (visa). If your child already has a valid ESTA, please bring a copy of this to the meeting.

During the meeting we will discuss the following points:

- Flight details
- Proposed itinerary for the trip
- Passports and Visa requirements
- Accommodation details
- Luggage details
- Rooming
- Mobile phone responsibilities

The final date for the trip to be paid in full is 24<sup>th</sup> November 2023, as per the letter we sent in April 2023, please ensure that any outstanding balances are paid by this date.

Should you have any questions about this trip, please contact [enquiry@decschool.co.uk](mailto:enquiry@decschool.co.uk) and mark FAO of either Miss Shahmiri or Miss Raine.

Yours Sincerely



Mr R Prime  
Headteacher



**Dame Elizabeth  
Cadbury School**

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