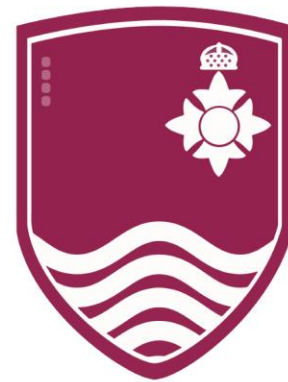


Our Ref: CS/First day arrangements 25-26

Date: 17th July 2025

Dear Parents/Carers



**Dame Elizabeth
Cadbury School**
www.decschool.co.uk

As we come to the end of what has been a very busy summer term. I write to thank you, for all your continued support throughout this academic year. **PUPILS BREAK UP ON FRIDAY 18TH JULY AT 3:10PM**

Our term dates for academic year 2025/26 can be found on our website. Our term commences on **Tuesday 2nd September** as follows, our school site opens from 8AM for Breakfast Club in the canteen:

DAY	DATE
Monday 1st September	INSET DAY - PUPILS NOT IN SCHOOL
Tuesday 2 nd September	Year 7 – 8:39am Line Up – 2:55pm finish Year 8, 9 and 10 – NOT IN SCHOOL Year 11 – 8:39am Line Up – 3:10pm finish Year 12 – Enrolment and Timetable 9am – 11am Year 13 – 8:39am Line Up – 3:10pm finish
Wednesday 3 rd September	Year 7 – 8:39am Line Up – 2:55pm finish Year 8, 9, 10, 11, 12 and 13 – 8:39am Line Up – 3:10pm finish
Thursday 4 th September	Year 7 – 8:39am Line Up – 2:55pm finish Year 8, 9, 10, 11, 12 and 13 – 8:39am Line Up – 3:10pm finish
Friday 5 th September	Usual school day for all pupils - 8:39am Line Up – 3:10pm finish

Can I please remind you that parents/carers will not be allowed to drop off or collect pupils from site for health and safety reasons. Parents and carers must arrange for the safe drop off and collection of their child away from school site. Please consider our neighbours and do not block driveways. **Year 7 will depart school at 2:55pm on Tuesday 2nd September, Wednesday 3rd September and Thursday 4th September.**

Please also be aware that our Open Evening for prospective Year 6 parents/carers will be on Thursday 18th September. The school will close early that day to allow the school to be cleaned and ready for Open Evening. More information will be sent closer to the date.

Medical conditions

If your child has a medical healthcare plan, we will require a signed copy of this to be held in school. Additionally, should your child have a medical condition which requires them to have medication in school, please contact Reception on Monday 1st September to arrange to bring in the medication and to complete the relevant paperwork. Please note that we are unable to administer any medication without written consent from parents/carers.

If your child requires an **Epipen** or **Inhaler**, please ensure they carry this with them at all times. In the case of **Epipens**, we ask that a second, named emergency epipen is also provided to be stored safely in school for use if needed. These should be brought to Reception along with any necessary paperwork.

We do currently hold some emergency Epipen's on site; however, many are close to **expiry**. If this applies to your child, please ensure you provide the school with a new, in-date emergency epipen for storage for the new academic year.



Dame Elizabeth Cadbury School
Woodbrooke Road
Bournville
Birmingham
B30 1UL



Matrix
Academy Trust
EDUCATION WITHOUT EXCEPTION

0121 464 4040



Dame Elizabeth Cadbury School



dameelizabethcadbury



enquiry@decschool.co.uk



Equipment

Pupils are responsible for ensuring that they have all essential minimum equipment each day. Please support us by providing a black pen, green pen, pencil, and ruler. Your child will be given a planner on their first day.

Equipment checks will take place regularly throughout the year.

Bikes

If your child travels to school by bike, they should bring a bike lock with them and ensure their bike is locked in our bike store. We also recommend that pupils wear helmets when cycling to and from school.

Attendance

Please be aware that in August 2024 the Department for Education introduced a new national framework for Penalty Notices for school absence. As stated in the new Working together to improve school attendance statutory guidance, **'improving attendance is everyone's business'** and we look forward to continuing to work in partnership with you from September to remove any barriers to your child's attendance.

From September 2025, we will require your child to be collected by a named contact if they are being sent home due to illness or injury during the school day. This is to ensure your child's safety.

Uniform

Please find detailed a reminder of our uniform requirements. <https://decschool.co.uk/uniform/>. All pupils must wear full school uniform on the way to and from school.

Uniform checks will take place regularly throughout the year.

Year 11 Period 6

To continue to support Year 11 students further, we have created a Period 6 provision for all pupils, which will be invaluable to them over the final year of their GCSE studies. Period 6 will begin on **Monday 8th September 2025**, and Period 6 will run from **3:10pm** until **3:55pm** on **Mondays, Wednesdays, and Thursdays**. Further information will be sent to parents of Year 11 pupils during the first week back in September. There may be further interventions for period 6 placed on Tuesdays and Fridays throughout the academic year, but parents will be notified in advance of these.

Results Day

- A-level results will be released to pupils on **Thursday 14th August 8:00am – 10:00am**.
- GCSE results day is on **Thursday 21st August from 8:30am – 10:30am**.

Enrolment to our fantastic Sixth Form will also take place on GCSE results day.

School Photographs

Year 7 and Year 12 school photographs will be on **3rd September 2025**.

I hope all of our parents and carers have a great summer break and I look forward to working in partnership with you all again in September, as we **STRIVE** for Excellence.

Yours sincerely,



Mr C Seager
Head of School



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